



COOKE CITY, PARK COUNTY WATER DISTRICT
Monthly Board Meeting Minutes
January 19, 2012
6:30 pm

Location: Antler's Lodge (moved from Visitor Center)

Board Members in Attendance: Rick Sommers, Kay Whittle, Matt Asplund

Public Attendance: None

Minutes taken by Matt Asplund.

The meeting was called to order at 7:00pm

Board members reviewed Sept. and Dec. meeting minutes and unanimously approved both.

The FY11 Audit Report was reviewed. The district clerk also provided a December 31st budget report as an update to show where we are at. All members present were satisfied with the numbers that were provided.

It was brought to the Board's attention that one of them needs to receive and look over the monthly bank statements. The Auditor highly recommends that this be done to protect both the district and its clerk from the potential for fraud. A second copy can be sent to a Board Member or he/she can be given 'view only' access to the checking account online. No decision was made as to who would take on this responsibility.

The board addressed a letter that Jim Sage sent concerning his water bill. He has requested a lower monthly bill in the winter months due to the water not being used during that time. The Board unanimously agreed that if one water user is given a break on their water bill for periods of low or little usage, others will want it, too. The District has a big debt to pay for the new system, so this request cannot be granted.

The Cooke City Chamber sent a request for exemption from the District's water assessment on their tax bill. Matt agreed to find out how much they pay and what the basis for their request is.

The January claims presented by the district clerk were reviewed and signed by the Board (along with invoices from Asplund Enterprises and Flug Services which were hand-carried to the meeting) as follows:

Chk #2203	Montana DEQ - \$180.00 - community connection fee
Chk #2204	Scope Strategies- \$250.00 - ½ down on website development
Chk #2205	Bridger Analytical Lab - \$28.00 - Water sample testing
Chk #2206	Flathead Electric - \$383.23 - December Utility (electric)
Chk #2207	Century Link - \$41.26 - January Utility (phone)
Chk #2208	MT Unemployment Division - \$7.42 - 2 nd Qtr SUTA tax
Chk #2209	U S Treasury - \$384.45 - 4 th Qtr 941 payroll taxes
Chk #2210	Marilyn Hartley - \$512.35 - January salary (less deductions) + reimb for copier ink, etc
Chk #2211	Asplund Enterprises - \$4423.42 - Payment for services rendered
Chk #2212	Flug Services - \$99.00 - 3 water samples taken

After discussion, it was unanimously decided that repair of the Skunk Hollow water line will be put on hold if it makes it through the winter without freezing. The Board has determined that the water line on Broadway is a more urgent project and needs to be completed as soon as possible.

The Board did not receive any applications from the posting at the Livingston Job Service and is still working on filling the Water Operator position. However, there is someone showing interest in the position and the Board will pursue that possibility.

The selection of a Board Chair for this year was again tabled until more than three members are present to make that decision. Until then, Ken will remain the official chair person.

The Nitrate testing required by December 31st did not get done. A kit is available at the courthouse in Livingston, so Jason Flug will go get it and take care of the sampling as soon as possible.

With no further business to attend to, the meeting was adjourned at 8:45 PM.

The next meeting is to be held on Thursday, February 17th @ 6:30 pm at the visitor center.

Respectfully Submitted,

Marilyn Hartley
District Clerk

BOARD APPROVAL:

(Signatures on file)

Date: _____