



COOKE CITY, PARK COUNTY WATER DISTRICT
Monthly Board Meeting Minutes
February 21, 2013
6:30 pm

Location: Antlers Lodge

Board Members in Attendance: Rick Sommers, Matt Asplund, Kay Whittle, Troy Wilson
Lucas Jack, Water Operator

Public Attendance: None

Minutes taken by Rick Sommers.

Rick Sommers called the meeting to order at 6:50pm.

December minutes were reviewed. Matt made a motion to accept the minutes as presented and was seconded by Troy. Motion was approved.

The board reviewed the February requests for bill payment. Troy made a motion to approve all of them and was seconded by Rick. The bills Marilyn submitted for payment were approved as follows:

- Chk #2308 U.S. Treasury - \$603.90 – 4th Qtr payroll taxes
- Chk #2309 MT Unemployment Division - \$8.25 – 2nd Qtr SUTA
- Chk #2310 USPS - \$161.01 – 3 rolls stamps & 4 certified postage
- Chk #2311 Bridger Analytical Labs - \$28.00 – Sample testing
- Chk #2312 Century Link - \$83.54 – Jan & Feb phone
- Chk #2313 D.W. Burns Plumbing & Heating - \$1604.89 – Assistance w/meter issues
- Chk #2314 Flathead Electric - \$1739.77 – January electric
- Chk #2315 Lucas Jack - \$415.58 – February salary (less deductions)
- Chk #2316 Marilyn Hartley - \$545.28 – February salary (less deductions)
- Chk #2317 USDA Forest Service - \$134.51 – Annual land use permit
- Chk #2318 USPS - \$88.00 – Annual postage box rental
- Chk #2319 Verizon Wireless - \$13.11 – January cell phone

From Construction Acct:

- Chk #135 CTA Engineering, Inc – \$901.16 - Closeout services for Broadway project

Old Business:

Update and discussion on Skunk Hollow and Broadway

No new information received from Parks @ CTA.

Water Operator Update (Lucas)

Nothing new to report on meter readings

Lucas contacted Callie regarding the calibration of wells issue. She is gone for 2 weeks and will help him when she returns and give status on the disaster plan. The extremely high powers bills are due to the pump.

running all the time and Lucas has been unable to find someone to help with the calibration besides Callie. He is hoping to get this issue fixed soon.

Clerk Update:

Marilyn has proposed one last letter to the property owner and operator of the plow that damaged a hydrant last winter. The plow operator has ignore the bills being sent and there was no response from the property owner to a letter sent last summer. Troy made a motion to send another letter and was seconded by Matt. The Board approved the sending of one last letter before deciding on a course of action to collect compensation for the repairs.

Communications:

Yellowstone Ecological has contacted Marilyn regarding their water bills. The Board stated that we need to follow standard procedures and let them know that if we turn water off , there is a significant hook-up fee to get it turned back on.

New Business:

The Cooke City Fire Dept has hired Marilyn to take over their bookkeeping. To save on cost, it has been suggested that the fire company's work could be done on the water district's equipment and pay a nominal annual fee for use of their laptop & software, printer and what few office supplies they would need. Troy made a motion to charge the fire district a \$100 annual maintenance fee for use of the water district's stuff, plus any other incidental expenses incurred, and was seconded by Rick. Motion passed.

Marilyn sent a reminder that there are 2 seats on the Board coming up for election this year. Kay and Matt will both run again for their seats on the Board.

With no further business to attend to, the meeting was adjourned at 7:30 pm.

The next meeting will be moved up to Thursday, March 14th @ 6:30pm at Antler Lodge so that Deb can attend.

Respectfully Submitted,

BOARD APPROVAL:

Marilyn Hartley
District Clerk

Signatures on file.

Date: _____