



Location: Cooke City Community Center
Conference Room

Board Members in Attendance: Rick Sommers, Kay Whittle, Troy Wilson, Matt Asplund
Lucas Jack, Water Operator

Public Attendance: Ben Zavora

Minutes taken by Kay Whittle.

The first order of business was to review and approve the minutes for the months of May & June. Minutes were approved without any changes and a motion was made by Troy to approve and Matt seconded.

The cash report and A/R report were provided by Marilyn and were reviewed by the Board.

The board reviewed and signed the July requests for bill payments; motion made by Troy, seconded by Rick. The bills Marilyn submitted for payment were all approved as follows:

Chk #2352 US Treasury - \$761.70 – 4th Qtr Payroll taxes
Chk #2353 Bridger Analytical Labs - \$28.00 – Sample Testing
Chk #2354 Century Link - \$41.70 – July phone bill
Chk #2355 Flathead Electric - \$1678.29 – June power bill
Chk #2356 Lucas Jack - \$415.57 – July salary (less deductions)
Chk #2357 Marilyn Hartley - \$684.97 – July (Water & Fire) salary (less deductions)
Chk #2358 MT Unemployment Division - \$97.50 – 4th Qtr SUTA taxes
Chk #2359 RVS Software - \$484.00 – Annual Maintenance & Support fee
Chk #2360 Taylor Leavitt Insurance - \$1727.00 – Annual Liability insurance premium
Chk #2361 Verizon Wireless - \$13.21 – June Cell Phone

Skunk Hollow: Matt did not have any new information but reported that he had been attempting to contact Parks and had not received a return phone call.

Huston Valve Cluster: Matt said in order to make the repairs he would need to shut the water off, so he planned on making the repairs in the fall when the town slows down.

Annexation Update: Matt reported that Mike Holland wants to put a hold on the annexation for a while. The annexation process is more complicated than originally thought, but a full discussion regarding this was not possible because the letter was not available at the meeting. Rick pointed out that he felt there should be a fee for anyone interested in annexing into the water system. He said he wanted to talk to Jerry Barker who had been annexed in many years ago to see what and how he was charged.

Allen Edens water hookup: The fee for Allen Edens to hookup to the water system has been received by Marilyn. Allen Edens property is located on the side of Montana Street that is within the new water system. Matt says he will do an inventory to make sure he has all he needs to complete the project and expects to start on August 1st.

Water Operator Update:

Lucas reported that he missed passing his test by 2 questions and he is retaking the test on August 2nd. Lucas says he is working with Rob from Terex but has not been able to lately because of trouble with the pumps. Matt pointed out that Red Tiger will be here for another job and thought it would be helpful to have them look the system over.

Lucas reported that because of all of the trouble we have had with meter pits, eventually all of them will need to be replaced and located inside. From now on all will be installed inside.

Update from Marilyn:

YERC issue – Marilyn sent a response to YERC that was approved in the last meeting and has had no response to date.

Long Distance: Has done some research but many want auto draft from checking to for-go a base fee. Marilyn does not feel it is a good idea for us. She will call Century Link for a recommendation prior to the next meeting. She will let Lucas know when we have something.

Bearclaw/Messenger issue: Has not had time to contact a collection agency, but will work on it.

Audit: Marilyn has had communication with Holmes and &Turner. They want to collect our FY13 data the first week of September (will be working on it).

Quarterly Reports: The 941 is done. The RD Quarterly and EOY reports are due 7/31. Marilyn will be working on these and will get CCR report done ASAP and out on the website.

FY14 Budget: Marilyn sent a budget for the board to review and approve. The budget was reviewed by the board and approved. Matt made a motion to approve and Troy seconded the motion.

Parks @ CTA: Marilyn reported that she had seen Parks at the courthouse and that he seemed ok. She said he had sent her an email asking her to call, but both had been very busy. She emailed him to let him know about the meeting.

Troy made a motion to adjourn the meeting and it was seconded by Matt and meeting was adjourned at 7:35 pm.

Respectfully Submitted,

BOARD APPROVAL:

Marilyn Hartley
District Clerk

(Signatures on File)

Date: _____