



**COOKE CITY, PARK COUNTY WATER DISTRICT**  
**Monthly Board Meeting Minutes**  
**June 12<sup>th</sup>, 2014**  
**6:30 pm**

Location: Cooke City Chamber Conference Room

Board Members in Attendance: Deb Myers, Kay Whittle, Rick Sommers, Matt Asplund, Troy Wilson  
Lucas Jack, Operator & Marilyn Hartley, Clerk

Public Attendance: Katie Weaver – Park Co Economic & Community Development, Wendy Hartsoe

Confidentiality: Public

Members absent: None

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The meeting was called to order by Deb Myers at 6:41pm.

May minutes were read with no additions or corrections noted. Troy made motion to accept and Kay 2<sup>nd</sup>. None opposed.

A cash report was reviewed. The District's bank accounts show a 5/31 total of \$179,700.20

The Board then reviewed the A/R Report as of 5/31. Marilyn noted that no one is in immediate danger of receiving a collection notice.

June bill payments were reviewed and Lucas requested that the one for annual software support to RVS be held until a decision is made as to whether the District will continue to use RVS for billing. Kay made a motion to approve the rest of the bills presented and was seconded by Matt. The June bills that were approved are as follows:

- Chk #2457 CenturyLink - \$42.42 – April phone
- Chk #2458 American Bank – \$35.92 – Credit Card charges / supplies (Lucas)
- Chk #2459 CenturyLink - \$42.42 – May phone
- Chk #2460 Flathead Electric – \$1185.74 – May power bill
- Chk #2461 Verizon Wireless - \$13.23 - May Cell phone
- Chk #2462 Bridger Analytical Lab – \$28.00 – May sample testing
- Chk #2463 Holmes & Turner – \$5650.00 - FY13 Audit fees
- Chk #2464 Lucas Jack - \$415.58 – June Salary less deductions
- Chk #2465 Marilyn Hartley - \$684.98 – Water & Fire April salary (less deductions)
- Chk #2466 MT Rural Water Systems - \$150.00 – Annual membership fee

**Old Business:**

Website transfer update – Lucas has gained control of the District's website and has made a few upgrades to it and created email address for each Board member for public comment and questions. The Board take a look at it and comment at the next meeting.

Credit card issue – Lucas asked of the credit card in Rick’s name with the larger balance had been cancelled yet. Marilyn said that it had not. Apparently, Lucas was sent the wrong credit card and has used it for a larger with Rick’s oversight. Rick requested that cancellation of his card not be done at this time. Troy made a motion and Matt seconded. None opposed.

Marilyn asked for clarification on the 2 documents that Lucas has requested. Lucas stated that one needs to be for permission to property to move and maintain the ‘firefly’ and the other would just be a notice to hand out prior to requesting permissions.

### **Operator Update:**

Vault issue - Water in the vault is interfering with electric connections. This is causing higher than normal electric bills and needs to dry out. Matt made a motion to hard-wire the sump pump. Kay seconded and Rick commented that it needs to be done. Motion passed without dissent.

Meter Reading Status - Lucas reported that he can give a reasonable 12-month average for 80 of the 95 meters. Moving the ‘fireflies’ will capture the rest. The Board was pleased that the District is getting closer to meeting the RD requirement of the loans. When complete, this will also provide the information needed to determine if annexation can be considered.

Billing Software – Lucas is still doing research on “Incode” software and is getting pricing for this. “That is why he requested tha the RVS annual support fee be held until a determination can be made. ‘Incode’ is cloud-based and Lucas believes that it would be better for billing.

### **Clerk update:**

Resort tax – Marilyn reported that the Resort Tax funds assigned to the District have been received

Business access update – Marilyn stated that until the Park Co Commission makes a response to her complaint, she will continue to be unavailable for District business during her work hours with the County. Deb asked for clarification on the subject as she was unaware of what was going on. Marilyn explained the situation and indicated that she will keep Board apprised when the Commission makes a decision.

Tax revenue – As June is the end of the fiscal year, Marilyn will be requesting a check for 2013 taxes collected by the County Treasurer before the end of the month. She estimates that it will be at least \$29,500.

### **New Business:**

Katie Weaver was asked if she had anything to say. She expressed her interest in getting gto know the history of the issues the Board has been having. She stated that Park County now has Parks Frady on board and that he may be able to help. Matt told her that we have already been told by Parks that he will no longer be available to help with District projects. Katie also suggested that Kristen at Nittany Grantworks may be able to help look for grants to help fund larger projects.

Wendy Hartsoe stated that she was there to listen . . . especially for annexation information. She expressed satisfaction that the Board is trying to do the best they can.

The issue of piles of dirt left from installation at the Edens was brought up. Matt said that he will be taking care of that after everything has a chance to settle this spring/summer.

Dave Kautz notified the Board that – even though he insulated from the curb stop to his house – his water still froze again over the winter. He is totally frustrated and is about ready to turn the District in to DEQ. Rick stated that maybe it wouldn’t be such a bad idea to have DEQ get involved so that they can see what a big proble

was left by the contractor who installed the system. The Board is well aware that Skunk Hollow needs to be redone and it's not fair that the Kautzs' can't use their cabin as they'd like to. Matt suggested that he and Lucas dig up the main in that area to see what's going on. Rick made a motion to approve \$500 to do it. If it looks like it will be more than that, the guys would need to request additional funds from the Board. Kay seconded and motion passed unanimously. Troy suggested that someone call Dave to let him know. Natt said that he would do so and Rick requested that they take pictures when they get it opened up.

The next meeting is scheduled for July 17<sup>th</sup> at the Community Center at the usual time.

Matt made a motion to adjourn the meeting and was seconded by Rick. With no further business to address, Deb adjourned the meeting at 7:42 PM.

Respectfully Submitted,

Marilyn Hartley  
District Clerk

BOARD APPROVAL:

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***Signatures on File***

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Date: \_\_\_\_\_