



COOKE CITY, PARK COUNTY WATER DISTRICT
Monthly Board Meeting Minutes
February 26th, 2015
6:30 pm

Location: Antlers Lodge (Moved from the fire station due to critical incident de-briefing)

Board Members in Attendance: Deb Myers, Rick Sommers, Kay Whittle

Members absent: Matt Asplund, Troy Wilson

Public Attendance: None

Minutes taken by Deb Myers.

Chair, Deb Myers, called the meeting was called to order at 6:45pm.

Agenda:

- 1) Deb read the minutes from the January 1 meeting. It was determined that a correction needed to be made, so the minutes were sent back to Marilyn without signature with a request for updated copy to sign at the March meeting.
- 2) Cash report as of 1/31/15 was reviewed and showed a total cash balance of \$165,338.96
- 3) A/R Report from January 31st was reviewed with no immediate issues noted.
- 5) The January Profit & Loss report was reviewed with no comment.
- 5) Board members approved and signed bill payments for February as follows:

Chk #2525 US Treasury - \$1096.70 – 1st Qtr Payroll tax deposit
Chk #2526 USPS - \$153.49 – Certified postage + 3 rolls of stamps
Chk #2527 CenturyLink - \$42.44 – January phone
Chk #2528 Flathead Electric - \$1548.66 – January electric
Chk #2529 USPS - \$92.00 – Annual box rental
Chk #2930 Bridger Analytical Lab - \$56.00 – Dec & Jan water sample testing
Chk #2531 CenturyLink - \$42.44 – February phone
Chk #2532 Lucas Jack - \$415.58 – February Salary (less deductions)
Chk #2533 Marilyn Hartley - \$659.98 – February Water & Fire salary (less deductions)
Chk #2534 Montana DEQ - \$188.00 – Annual Public Water Supply fee
Chk #2535 Verizon Wireless - \$13.15 – January cell phone

Old Business:

- 1) Locating By-laws: Marilyn indicated that she will try to go through historical files again before next meeting
- 2) Update of Lucas's contract: Marilyn will make the requested change and bring copy to the March meeting.

- 3) Hydrant maintenance schedule: Due to Lucas's absence, no further action was taken on this item. It will be added to the March agenda.
- 4) Water rate schedule discussion: The plan is to ask Nick Clos with MRWS to assist with a water rate schedule. Rick expressed concern that it might not be a good time to do this because of the District's problem with failing meters. No decision made, but will discuss further at March meeting when Lucas is present.

Operator Update: (Lucas)

No updates due to Lucas's unexpected absence.

Clerk Update: (Marilyn)

Marilyn sent along a list of things she is working on outside of the usual. She plans to get Deb electronic access to the District's bank accounts for monitoring because she believes it would be easier for her than dealing with a paper copy. As the Board is discussing the possibility of having a special workshop to work on calculating a new rate schedule, Marilyn asked if the Board would consider paying her mileage for making an extra trip to Cooke City. Kay made a motion to make that allowance and was seconded by Rick. Motion passed unanimously.

New Business:

- 1) Deb made notification of her official name change from Myers to Purvis. Marilyn will need to notify the clerk & recorder of the change.

With no further business to attend to, Rick made a motion to adjourn and was seconded by Kay. Deb then adjourned the meeting at 7:05pm

The next meeting is scheduled for March 19th @ 6:30pm at the Fire House.

Respectfully Submitted,

Marilyn Hartley
District Clerk

BOARD APPROVAL:

Signatures on File

Date: _____