



COOKE CITY, PARK COUNTY WATER DISTRICT
Monthly Board Meeting Minutes
February 25th, 2016
6:00 pm

Location: Cooke City Fire Station Meeting Room

Board Members in Attendance: Deb Purvis, Rick Sommers, Troy Wilson, Brandon Richardson
Lucas Jack, Operator

Members absent: Kay Whittle

Public Attendance: Katie Weaver

Minutes by Lucas Jack.

Deb Purvis called the meeting to order at 6:00pm.

The minutes from the December meeting & January cancelled meeting were reviewed. Troy made a motion to accept the minutes as presented and was seconded by Brandon. All were in agreement and motion carried.

The Cash report as of 1/31/2016 was reviewed and showed a total cash balance of \$167,341.31 of which all but \$40,470.63 is held in mandatory reserve accounts.

The December & January Profit & Loss reports were reviewed with no notable comments.

The A/R Report from 1/31/16 was reviewed. Evelyn Taylor has been shut-off and everyone else is OK for now.

Following review of invoices presented for payment, Troy motioned to approve all of them and was seconded by Deb. Everyone concurred and Board members signed bill payments for January and February as follows:

January:

Chk #2623 American Bank Card Services - \$286.80 – Website hosting
Chk #2624 CenturyLink - \$53.67 – January Phone
Chk #2625 Flathead Electric - \$990.16 – December electric
Chk #2626 Lucas Jack - \$415.58 – January Salary (less deductions)
Chk #2627 Marilyn Hartley - \$659.98 – January Water & Fire salary (less deductions)
Chk #2628 Unemployment Insurance Division - \$6.68 – 2nd Qtr SUTA
Chk #2629 US Treasury - \$1055.85 – 4th Qtr 941 Payroll taxes
Chk #2630 Verizon Wireless - \$13.19 – December cell phone
Chk #2631 USPS - \$61.01 – 2 certified postages & 1 roll of stamps
Chk #2632 Bridger Analytical Lab - \$28.00 – December Sample Testing
Chk #2633 Dana Kepner Co - \$282.00 – Repair parts

February:

Chk #2634 G C Systems Supply – \$1062.99 – Repair kits for meters
Chk #2635 USPS - \$102.00 – Annual P.O. Box rental
Chk #2636 Verizon Wireless - \$13.23 – January cell phone
Chk #2637 Bridger Analytical Lab - \$28.00 – January Sample Testing

Chk #2638 CenturyLink - \$44.67 – February Phone
Chk #2639 Flathead Electric - \$1498.99 – January electric
Chk #2640 G C Systems Co - \$156.95 – Valve fittings
Chk #2641 Lucas Jack - \$415.58 – February Salary (less deductions)
Chk #2642 Marilyn Hartley - \$659.98 – February Water & Fire salary (less deductions)

Old Business:

Specific meter readings – Deb requested from Lucas about getting meter readings for Café Cooke, Beartooth Café, Miners Saloon, The Bistro and Soda Butte Lodge as soon as possible. The readings need to be from June thru September of 2015. Lucas said he would get the readings to her within 24 hours.

Operator Update: (Lucas)

Firefly & Meter Update – Meters were being read, however, with some kinks. Meter numbers were dropping like they do every winter.

Skunk Hollow Project Update – Seems to be working OK. This can be taken off of the agenda now.

Cleaning & Inspection of tank – Lucas is waiting to hear from Shelley Nolan for additional companies to get quotes from for this.

Hufford Project update – The outside portion of the job was done. Blake Zimmerman was going to be working on the water inside the Hufford's house and will take care of installing the meter and firefly with direction from Lucas.

Communication from Shelley Nolan – Deb has been communicating the most with Shelley. Shelley has given Deb a lot of good information for future use.

Clerk Update: (Marilyn)

Update on By-laws – Marilyn will continue to work on this as time allows.

FY15 Audit – Still waiting on communication from Holmes & Turner

Bob Smith letter – Marilyn discussed this with Park County Public Works Director, Parks Frady. He indicated that the County wouldn't do anything and that the District's best recourse would be to file a claim against Bob's insurance.

Resort Tax Application – The application for the usual \$20k has been completed and submitted to the County Commission.

New Business:

Communications:

- a) Letter from DNRC
- b) Information on W2SACT training. Deb & Troy volunteered to go. Rick made a motion to approve payment of gas mileage to and from for them. Deb seconded and all were in agreement. Motion passed.

- c) Note from Miners Saloon regarding water pressure issues and that they will not be paying their bill until something is done. The Board asked Lucas to check to see if Miners has installed a pressure regulator. The Board would like to know if Marilyn ever sent out a letter about pressure regulators. Rick motioned to have that done and was seconded by Troy. Deb will talk to Raz about his communication.

Discussion was had related to the concept of having new wells drilled higher to the east and offering the District's current pumps to Silvergate Water.

Scott from Performance Engineering has been recommended to do the hydraulic analysis, but that the District shouldn't formally hire him until the Board is ready to begin the project.

Emily with MKM has been recommended as attorney to represent the District if it is determined that we may have a case against Great West because of all of the ongoing problems with the system. The Board will not officially hire or pay her until Scott has reviewed that system. Troy made the motion and was seconded by Deb. All were in favor, so motion passed.

Deb made a motion to get RATES up to Cooke City for assistance as soon as possible. Troy seconded and motion passed unanimously.

With no further business to attend to, Rick made a motion to adjourn and was seconded by Troy. With no objection, Deb adjourned the meeting at 7:00pm.

The next meeting is scheduled for March 25th @ 6:00pm at the Fire House.

Respectfully Submitted,

Marilyn Hartley
District Clerk

BOARD APPROVAL:

Signatures on File

Date: _____