



**COOKE CITY, PARK COUNTY WATER DISTRICT**  
**Monthly Board Meeting Minutes**  
**November 3<sup>rd</sup>, 2016**  
**6:00 pm**

**Location:** Cooke City Fire Station Meeting Room

**Board Members in Attendance:** Deb Purvis, Rick Sommers, Troy Wilson, Brandon Richardson  
Lucas Jack, Operator  
Marilyn Hartley, Clerk

**Members absent:** Kay Whittle

**Public/Other Attendance:** Steve Hartley

Chair, Deb Purvis, called the meeting to order at 6:08pm.

The minutes from the August & September meetings were reviewed. Rick made motion to accept the minutes as presented and was seconded by Brandon. All were in agreement and motion carried.

The Cash report as of 10/31/16 was reviewed and showed a total cash balance of \$167,596.01 of which all but \$40649.12 is held in mandatory reserve accounts. Upon request, Marilyn gave a brief review on how to read the balance sheet.

The September & October Profit & Loss reports were reviewed with no comment.

The A/R Report from October 31<sup>st</sup> was reviewed with no notable issues.

Following review of invoices presented, Brandon motioned to approve all of them and was seconded by Troy. Deb & Troy concurred and Board members signed bill payments for October as follows:

October

Chk #2723 Bridger Analytical Lab - \$548.00 – Sept Sample testing (inc Lead & Copper)  
Chk #2724 CenturyLink - \$97.50 – Sept & Oct Phone  
Chk #2725 Lucas Jack - \$415.58 – October Salary (less deductions)  
Chk #2726 Flathead Electric - \$1110.07 – September Electric  
Chk #2727 Hartland LLC (Marilyn) - \$700 – October Accounting Services  
Chk #2728 Montana State Fund - \$360.75 – 1/3 Workers Comp Premium  
Chk #2729 Performance Engineering - \$9979.50 – August Engineering & Consulting Services  
Chk #2730 Unemployment Insurance Division – \$2.63 – 1<sup>st</sup> Qtr SUTA tax  
Chk #2731 US Treasury – \$267.75 – 3<sup>rd</sup> Qtr Payroll Taxes  
Chk #2732 Verizon Wireless - \$26.46 – Sept & Oct Cell Phone

**Old Business:**

Discussion ensued regarding payment of the Datamatic invoice for annual support. Our lawyer says that the fact that it doesn't work in snow has no impact on the District's responsibility to pay. The Board requested that Marilyn draw up a letter requesting termination of contract in time for March deadline. Deb will see about requesting a letter from Datamatic confirming that the meters can't be read through snow. Troy made a motion to pay the invoice and terminate the contract for next year and was seconded by Brandon. All were in favor so motion passed.

A representative for Great West visited with Emily and Scott two Mondays prior to this meeting. Emily told Deb that Great West will put any questions they have in writing, but she informed the Board that they will try to deflect the blame. She is waiting on an email from Great West's attorney.

Rick from Performance Engineering is requesting software replacement / upgrade and an upgrade to the electric for the 2<sup>nd</sup> pump. The cost will be around \$7000. Lucas stated that Siemens is not easy to work with. Troy made a motion to follow Rick Stryker's recommendations and was seconded by Brandon. Motion passed unanimously.

Deb reported that there were no new legal updates or change in status of the by-laws update.

Marilyn reissued the contract for Hartland LLC that was returned to her unsigned even though it was approved at a prior meeting. After a quick review, Troy made a motion to sign and was seconded by Deb. Motion passed with no objection.

Lucas reported on the status of repair at the Hahn's. He requested that he be able to hire Bill Whittle to help with the repair at Hahn's and also dig up the meter pit at Antlers to check the size of the tap. Brandon made a motion to allow Lucas to do so and was seconded by Troy. Motion passed with the requirement that Bill Whittle's time is equitably split between the 2 projects.

Marilyn asked about the status of Evelyn Taylor's reconnect as she hasn't heard anything about the family's request for a payment plan to pay the reconnect fees. Troy said that the family hasn't agreed to anything and doesn't appear to be interested in reconnecting at this time.

**Operator Update: (Lucas)**

Nothing else to report.

**Clerk Update: (Marilyn)**

Marilyn informed the Board that she has dropped off the files for the FY16 audit, but she hasn't heard anything from the auditor, yet.

She also indicated that she is having trouble communicating with Rural Development as Conor isn't returning her emails. She will keep trying because the District may need to dip into some reserve cash and can't do so without RD approval.

**New Business:**

With Marilyn in attendance, the Board revisited the proposed FY17 budget. After a few clarifications, Brandon made motion to adopt the budget as presented and was seconded by Troy. Deb and Rick agreed and motion passed.

Lucas was directed to look into a report of a new leak at the Alpine Motel.

After discussion of a date for the December meeting, it was determined that the 15<sup>th</sup> suited everyone best.

With no further business to attend to, Brandon made a motion to adjourn and was seconded by Troy. Deb then adjourned the meeting at 7:06 pm.

The next meeting will be scheduled for December 15<sup>th</sup> @ 6:00pm at the Fire House.

Respectfully Submitted,

Marilyn Hartley  
District Clerk

BOARD APPROVAL:

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\_\_\_\_\_

**Signatures on File**

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\_\_\_\_\_

Date: \_\_\_\_\_