



**COOKE CITY, PARK COUNTY WATER DISTRICT**  
**Monthly Board Meeting Minutes**  
**November 12<sup>th</sup>, 2020**  
**6:00 pm**

**Location:** Cooke City Community Council Meeting Room

**Board Members in Attendance:** Deb Purvis (via phone), Jessica Baumgartner, Brian Boyle, Ken Hufford & Rob Vance, Operator

**Members absent:** Bill Whittle, Marilyn Hartley, Clerk

**Public Attendance:** Michelle Pond, Bob Smith

Chair, Deb Purvis, called the meeting to order at 6:05pm.

The minutes from the September meeting were reviewed. Jessica made a motion to accept the minutes as presented and Brian seconded. The motion passed unanimously.

The Cash report as of 10/31/20 was reviewed and showed a total cash balance of \$235,284.58 of which \$138,254.96 is held in mandatory reserve accounts. There is also \$1237.44 in tax revenue being held by the Park County Treasurer.

The Profit & Loss report from Sept/Oct was reviewed with no notable issues.

Deb reported on the A/R Report from 10/31/20 noting no significant issues.

Following review of November invoices presented, Brian made a motion to approve all of them and was seconded by Ken. Everyone was in agreement, so Board members signed bill payments as follows:

- Chk #3201 American Bank Card Services – \$9.90 – Sept postage for sample
- Chk #3202 CenturyLink – \$51.65 – November Phone @ well house
- Chk #3203 Energy Laboratories – \$22.00 – October sample testing
- Chk #3204 Flathead Electric – \$359.63 – October Electric
- Chk #3205 Grey Dog Services – \$500.00 – November Operator Services
- Chk #3206 Hartland LLC (Marilyn) – \$750.00 – November Accounting Services
- Chk #3207 Montana State Fund – \$437.37 – Workers Comp Premium
- Chk #3208 Quality Propane – \$353.83 – Propane Tank fill
- Chk #3209 Verizon Wireless – \$16.20 – October cell phone
- Chk #3210 American Bank Card Services – \$7.50 – Oct postage for sample
- Chk #3211 CenturyLink – \$64.65 – November Phone @ well house

**Old Business:**

By-law review – Michelle Pond is working on some wording changes.

Loan Refinancing update – No movement yet

Permit perfection – Deb reported that there was nothing new happening at this time.

New Operator Update – Deb reported that there are no new applications to date. Michelle Pond has offered to check with Gardiner Sewer & Water on a concept to share an operator with them.

**Operator Update: (Rob called out on emergency)**

Rob updated the Board on what he has been doing and issues that he felt they should be apprised of.

**Clerk Update:**

Current focus / projects – Nothing new to report

**New Business:**

Well #3 Replacement – The original type of wire needs to be upgraded. Rob is planning to get both Glacire Electric and Yellowstone Electric to come at the same time to consult on the project. Bob Smith volunteered to check in with Mike Thom at the Forest Service to make sure they are OK with the project.

Multiple dwellings on same property – No decision was made as to regulating a property owner adding a 2<sup>nd</sup> dwelling to the same meter. Michelle Pond offered to check with Gardiner to see how they handle it.

Well house plowing – A motion was made by Brian to go out for bids for plowing snow at the well house. Jessica seconded and motion passed unanimously. In the interim, Bob Smith will continue to plow as needed.

Providing Usage information – Allen Eden has requested water usage by meter. Deb expressed concern over inadvertently releasing confidential information. It was decided to have Marilyn check with the County Attorney regarding the issue.

No public comment was offered.

The next meeting will be on the 3<sup>rd</sup> Thursday of December (which is the 17<sup>th</sup>) at the usual time of 6:00pm.

With no further business to attend to, Jessica made a motion to adjourn and was seconded by Brian. Deb then adjourned the meeting at 7:20pm.

Respectfully Submitted,

Marilyn Hartley  
District Clerk

BOARD APPROVAL:

\_\_\_\_\_  
Deb Purvis, President

\_\_\_\_\_  
Jessica Baumgartner, Vice President

\_\_\_\_\_  
Brian Boyle, Board Member

\_\_\_\_\_  
Ken Hufford, Board Member

\_\_\_\_\_  
Bill Whittle, Board Member

Date: \_\_\_\_\_