



## Cooke City, Park County, Water District

# MEETING AGENDA

Meeting Date: August 20<sup>th</sup>, 2024 @ 6:00pm  
Cooke City Chamber Meeting Room

**Zoom Access:** <https://us02web.zoom.us/j/81593696429>

Meeting ID: 815 9369 6429 Password: water

**Zoom Call-In:** 309-205-3325

### Call to order

### Public Comment

### Update & Communication with Triple Tree Engineering

- 1) Review / Approve July meeting minutes
- 2) Cash Report as of 7/31/24
- 3) Review July Profit & Loss
- 4) Review A/R Report as of 7/31/24
- 5) Approve & sign August bill payments

### Operator Update: (Spencer)

- 1) Leaks report/status
- 2) Well function report
- 3) Meter operations report
- 4) New hookup progress (if any)
- 5) Miscellaneous items / recommendations (inc. remote access to pump house)

### Clerk Update: (Marilyn)

- 1) Current focus / projects / issues
- 2) Discuss / Decide on QuickBooks Upgrade
- 3) Update on Debit card

### Old Business

- 1) Website Update (inc. Discuss/Decide on using Google Workspace)
- 2) Discuss / Decide on Insurance application(s)
- 3) Update on lead service line project
- 4) Update on removing equipment from inside vault
- 5) Update on Assistant Operator Certification
- 6) Update on remote access to well house

### New Business:

- 1) Discuss / Decide on Job duties for Vice Chair and Treasurer
- 2) Discuss / Decide on Preliminary FY25 budget
- 3) Discuss raising rates and ways to reduce costs
- 4) Discuss / Decide on Belschwender hookup
- 5) Discuss / Decide need for PO Box
- 6) Update on repairs to be paid by grant and/or resort tax funds

Review Action Items

Next meeting schedule

### Motion to Adjourn